

Reporting Instructions for AGR Strategies Report

This report only requires updates to the AGR strategies selected during the fall reporting period. Updated classroom teacher and student counts are no longer required under AGR law.

Users will not be able to update FTE, Enrollment, or Low Income Student counts in this report.

- 1. Access the AGR Reporting Portal (https://agr.dpi.wi.gov/AGR/Login.aspx)
- 2. Enter your username and password. If you forgot your password, please use the "Forgot Password" link in the blue bar across the top of the page to reset your password.



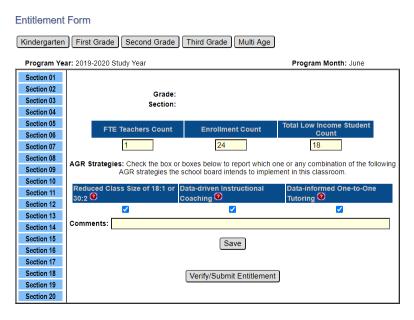
3. Click "Sign In."

4. Select "Enter Data" to the right of "2019-20 Entitlement and Strategies Report."



NOTE: Once entitlement details are submitted, the form cannot be changed. Only submit your details when you are sure everything is correct.

5. On the "Entitlement Form," the AGR strategies the school intended to implement as of the September Entitlement and Strategies Report are currently displayed. If the school made any changes to the implemented strategies in grades K-3 at any point during the year, select the appropriate checkbox for any strategy that was implemented during the current school year for each classroom section. Be sure to leave the appropriate box for the original implemented strategy selected.



6. Click "Save" and see a message that states "Data saved successfully" accompanied by the data and time. If an error message is generated, please correct the stated issue and click "Save"

7. After all sections have been updated to reflect any changes that occurred during the school year to the school's implementation of the AGR program, click "Verify/Submit Entitlement." If there were no changes, click "Verify/Submit Entitlement" as the information must still be submitted.

DISTRICT PORTAL	SCHOOL PORTAL	CHANGE PASSWORD	REPORTING INSTRUCTIONS	LOGOUT

Note:

- Missing or incorrect data will be shown by grayed out or italicized rows and an error message will be listed below. Go back to the entitlement form to correct any missing or incorrect data.
- To submit the entitlement form, click the Submit/Lock button below.

PROGRAM Y	YEAR:	2016-2017 9	STUDY YEAR	PROGRAM MO	NTH:	JUNE			
SCHOOL DISTRICT:				SCHOOL:					
Grade		FTE Teacher Count		nrollment ount	Low II	ncome Studen	t	AGR Strategies	Comments
Kindergarten									
	1	1	24		23			Class Size; Tutoring	
First Grade									
	1	1	23		23			Coaching	
Second Grade									
	1	1	19		18			Coaching	
Third Grade									
	1	1	32		32			Coaching	
Multi-Grade	Classroo	ms							

- Once this form is submitted, it will no longer be available for editing.
- For your records, please <u>print a copy of this page</u>.

Submit/Lock

- 8. Review the information for accuracy
- 9. Click Submit/Lock

Click "OK" in the pop-up box if the data is correct

10. A confirmation message will appear above the Submit/Lock button

Your school's SAGE ENT has been submitted. Thank you.

Submit/Lock